



**PO Box 943
Shirley, MA 01464**

Applying for a Shirley Educational Foundation Grant

What is the mission of the Shirley Educational Foundation?

The Shirley Educational Foundation, Inc. (SEF) is a volunteer non-profit 501(c)(3) organization committed to enhancing the educational excellence in the public schools of Shirley through the sponsorship of academic challenges, and the awarding of grants for creative programs, instructional resources, and innovative materials.

It is recognized by the Foundation that the “public schools of Shirley” include those high schools contracted by the Town of Shirley.

What are the goals of the Shirley Educational Foundation Grant Disbursement Program?

The Foundation will take the following guidelines into account when reviewing grant applications:

- To encourage and support innovative projects in teaching and learning that are consistent with system-wide goals and priorities and beyond the scope of the regular school budget;
- To encourage leadership and creativity in teachers and administrators;
- To support grants that impact a significant number of students;
- To support grants that have a lasting benefit to the school system;
- To encourage cross-school, cross-grade, and cross-curricular collaboration;
- To encourage collaboration among teachers, administrators, parents, and community groups to benefit the public schools.

Grants are not intended to replace or relieve existing responsibility for public funding of programs for the public school system, nor are they intended to substitute for normal budget growth and maintenance.

What can be Funded

- Equipment, supplies, and materials necessary for implementation of the proposal;
- Consultants’ fees and travel;
- Training, if necessary, required for implementation of project.

What cannot be Funded

- Teacher stipends;
- Programs/Activities that should be funded by the school budget;
- Field trips or transportation;
- Classroom libraries;
- Sales Tax (the foundation will provide you with a tax exempt ID number in order to purchase materials);
- Regular curriculum development

Who can apply for a SEF Grant?

In addition to faculty and administration of the Shirley School District and contracted high schools, students, parents, Shirley Community members and organizations may apply for a SEF grant with the support of a SSD faculty or administrative sponsor. We believe this sponsorship is necessary to ensure coordination within the schools and the ultimate success of each grant effort.

What is the process for applying for a SEF Grant?

1. Complete the appropriate application form, attaching extra pages if necessary, and submit two copies of the application form and any attachments to the Shirley Education Foundation, PO Box 943, Shirley, MA 01464 by the deadline for the current grant cycle. SEF will accept applications by mail only and applications must be postmarked by the deadline for the current grant cycle.
2. Each grant application will be reviewed and voted upon by the Shirley Educational Foundation. The decision of the Foundation is final. Applicants will be notified as to whether their grant will be funded on the date stated for the current grant cycle.

Where can I get a SEF Grant Application?

Grant applications are also posted on the Shirley School District website. You may also request a printed application by sending us an email at info@shirleyedfoundation.com and we will mail it to you.

Whom should I contact if I have questions?

We are eager to work with you to ensure a successful grant application process! Please feel free to contact one of our board members, if you have any questions about completing the Grant Application Form or about the grant process. You can reach us by email at info@shirleyedfoundation.com